

Mendon Center Elementary



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MCE PTSA Meeting Minutes

December 9, 2025

MCE Cafeteria

Attendance: Christina Burdett, Maggie Giannattasio, Michelle Cavigliano, Maureen Morse, Ashley Higgins, Harrison Lewis (Student Council)

1. WELCOME and CALL TO ORDER – 9:15 a.m.
 - a. Principal Welcome - Absent Today
 - b. Ashley Higgins - Teacher Representative
 - i. Classes are going to Challenger Field Trip this week. Kids are having a blast and are so excited.
 - ii. Last day of parent-teacher conferences is today.
 - iii. Sing-along next Friday led by new music teacher, Ms. Grossman.
2. DISTRICT NEWS
 - a. Voting at a recent exec board meeting to increase the student allotted amount by one dollar to \$7.50. Needs approval.
3. BUSINESS ITEMS
 - a. Approval of November Minutes
 - i. Motion to approve by Christina Burdett, seconded by Michelle Cavigliano.
 - b. Open committee positions for 2025-26
 - i. Moving up Barker rep
 - ii. Webmaster
 - iii. Square 1 art for next year
 - iv. DEI
 - v. Yearbook - next year will need a co-chair
4. COMMITTEE UPDATES
 - a. Turkey Trot - Went great
 - i. Idea for next year - bring a can good suggested by Maureen Morse. Maybe work with student council since their drive is so close to it
 - b. Stride & Shine
 - i. May 8th, 2026
 - ii. Starting to think about committee and filling open positions
 - iii. Early March start off for committee
 - c. STEM Day
 - i. Planning underway, notes off to parents soon for volunteers

- ii. Thinking about activity like at International Day (something they can “go home with”) to help close out the day
- iii. Four sessions instead of three, but a touch shorter (35 minutes each)
- iv. Make it easier for volunteers to fill the time
- v. Up and moving is great, more hands on (creating something)
- vi. March 13 instead of end of May
- d. After School Enrichment
 - i. The next session will start in February.
 - ii. New dance class approved. Art program coming back. An application for a science class is in the works.
- e. Book Fair
 - i. Halloween week worked ok for teachers - Mrs. Higgins didn't hear any complaints.
- f. Square One Art
 - i. \$10,844 dollars in sales
 - ii. We get 33% and all proceeds go right to the art department
 - iii. Check come in January last year
 - iv. Check with Christine Koh on check and how funds are moved
- g. Parents on the Playground
- h. Running Feet
 - i. Finished until the spring
- i. Yearbook
 - i. Moving along, photographers are doing a great job
 - ii. QR code from Challenger field trip - will be a full spread in the yearbook
- j. Celebrate with a Book
 - i. 27 new books ordered for the year

5. NEW BUSINESS

- a. Student Council
 - i. Working on spirit day for sports teams
 - 1. Could potentially be a portion of an empty yearbook page
 - ii. Thinking about things to do around the school (improvements - maybe posters in the cafeteria - jerseys and fun stuff, but then also motivational messages)
- b. Grants
 - i. No grade level learning enhancements submitted yet
 - ii. 2 enrichment grants approved
 - 1. Books for the nurses office
 - 2. Axoltyl for science class
- c. Supplies for Teachers
 - i. Wipes for computers needed
 - ii. Last year right before Feb. break Maureen Morse bought \$600 worth of paper towels and tissues
 - iii. Paper towels and tissues aren't provided to teachers school wide - same with electronic wipes, so PTSA can purchase
 - iv. Follow up with John on computer wipes that teachers liked
 - v. Follow up about district PTSA for potential card for costco or bj (avoid taxes)
- d. Horizon Field Trip
 - i. Co-chairs will look into assisting with funding again this year
 - ii. Last year \$10/kid was submitted

- iii. Could change package so it's a bundle so kids wouldn't bring money with them
- iv. PTSA could potentially cover \$15/kid and then families could contribute \$15 as well
- v. Decision needed by May for planning purposes

Meeting Adjourned: Motion to adjourn 10:10